

## **OPPORTUNITY: Community Outreach Coordinator** **May to August 2025**

**Deadline for Application: April 27, 2025**

The North Saskatchewan Watershed Alliance (NSWA) is a non-profit organization based in Edmonton that works collaboratively toward watershed health in the North Saskatchewan River basin in Alberta.

The NSWA seeks enthusiastic post-secondary students or graduates, interested in watershed-related environmental issues, who work well independently and as part of a team. We are looking for team members to bring watershed information to people who live, work, and play in the North Saskatchewan River basin in Alberta.

**Number of positions available: 2**

**Location: Edmonton, Alberta**

### **Responsibilities:**

- Help plan, coordinate, and attend outreach/education summer events in the North Saskatchewan River watershed to increase awareness about the role NSWA plays in watershed management, and to educate people about the importance of watersheds.
- Coordinate urban community league engagement and organize presentations and programming.
- Help develop educational and promotional materials for watershed knowledge sharing.
- Write material for NSWA's social media and website related to watershed knowledge.
- Field work is involved including assisting the Alberta Lake Management Society with lake sampling at several lakes.
- Other duties as required.

### **Qualifications and Requirements:**

- Post-secondary students or graduates (age 18-30) in environmental studies/biological science or a related field.
- Knowledge of watershed management and watershed-related issues.
- Experience with educational activities and public engagement considered an asset.
- Strong verbal and written communication skills. Proficient with MS Office applications.
- Experience with Adobe Creative Cloud, Canva and social media platforms considered an asset.
- Must have a vehicle for transportation and a valid driver's license, and willingness to travel throughout the watershed.
- Must have a flexible schedule as some evening and weekend work may be required.
- Legally entitled to work in Canada (international students are not eligible).

### **Salary**

- Salary \$19 - \$21/hour depending on experience, at 37.5 hours/week

Please send a resume with cover letter as one pdf file titled "Your Name\_Outreach Coordinator" to [apply@nswa.ab.ca](mailto:apply@nswa.ab.ca) by April 27<sup>th</sup>, 11:59 PM. Tentative position start date: May 5<sup>th</sup>, 2025.

NSWA thanks all applicants for their interest. Only **suitable** candidates will be contacted for an interview.